Q. What is a temporary license?

A. A temporary license is a license to practice marital and family therapy or mental health counseling under direct supervision of a qualified supervisor as determined by the board by rule to fulfill the postgraduate supervised clinical experience requirement.

Q. Who can apply for a temporary license?

A. Any person who has fulfilled all of the requirements for Mental Health Counselor or Marital and Family Therapy licensure, except for having completed the postgraduate supervised clinical experience requirement and the exam, may apply to the board for a temporary license.

Q. Do I have to apply for a temporary license?

A. You do not have to apply for a temporary license and can complete a clinical experience under the exemption provided for in lowa Code Chapter 154D.4,2,b. You may want to consult with your employer to determine what they require.

Q. Do I need to have an education review completed by the Center for Credentialing and Education (CCE) to obtain a temporary license?

A. If you graduated from a counseling program that was not accredited by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), specifically in Mental Health Counseling, you must present with your state licensure application an equivalency evaluation of your educational credentials completed by CCE. Some colleges and universities have more than one type of counseling program. Others hold CACREP accreditation in some programs but not in others. You are exempt from the CCE equivalency evaluation only if you meet both of the following criteria: (1) you graduated from a program in Mental Health Counseling, and (2) the Mental Health Counseling Program was CACREP-accredited at the time of your graduation. If you are unsure, check directly with the Mental Health Counseling Program director at your institution or check the CACREP Directory of Accredited Programs website, http://www.cacrep.org/directory.html.

Q. Can I apply for a temporary license after I complete my postgraduate supervised clinical experience if I fail the examination?

A. No. A temporary license will be issued to an individual to fulfill the supervised clinical experience requirement for licensure under direct supervision of a qualified supervisor. A temporary license will not be issued or renewed if the supervised clinical experience has been met.

Q. How long is a temporary license good for?

A. A temporary license for the purpose of fulfilling the postgraduate supervised clinical experience requirement is valid for three years and may be renewed at the discretion of the board.

Q. Can I apply for a temporary license before I take the required exam for licensure?

A. Yes. However, if the applicant for temporary licensure has not completed the examination prior to issuance of a temporary license the candidate must successfully complete the examination before the temporary license expires.

Q. If I have completed my clinical experience requirements and am already licensed in another state can I be issued a temporary license?

- A. No. A temporary license will be issued to an individual to fulfill the supervised clinical experience requirement for licensure under direct supervision of a qualified supervisor.
- Q. If I have already completed a portion of my supervision do I need to have the remaining hours of supervision approved to obtain a temporary license?
- A. If you have completed a portion of your supervision prior to applying for a temporary license you should submit an "Attestation of Supervision" form to request approval of the hours of supervision already completed and submit an "Attestation of Supervision" form to request approval of the supervisor(s) that will be providing supervision for the remainder of your clinical experience.
- Q. If I change my supervisor do I need to report this to the board?
- A. Yes. The temporary licensee must notify the board immediately in writing of any proposed change in supervisor(s) and obtain approval of any change in supervisor(s).
- Q. Can I have more than one supervisor?
- A. Yes, you may have more than one supervisor but each supervisor must be approved by the Board. Regardless of the number of supervisors you have you will still be required to complete a minimum of two years of full-time supervised professional work experience in mental health counseling.
- Q. Can I continue to practice with a temporary license after my clinical experience is complete?
- A. Within 30 days of completion of the supervised clinical experience, the attestation of the completed supervised experience must be submitted to the board office.
- Q. What is the fee for a temporary license? If I have already completed a portion of my clinical experience will you prorate the fee?
- A. The nonrefundable application fee for a temporary license is \$120. The fee will not be prorated.
- Q. Will I be required to pay another application fee when I apply for a permanent license?
- A. Yes. The \$120 nonrefundable application fee is required for each license you apply for.